



New Administrator to PlayHQ

→ Log-in to na.playhq.com

Another administrator from your club or association will have sent you an invitation to log-in to PlayHQ. Follow the instructions on the invitation and please log-in using the same email address that you have used as a participant. If this is your first time logging-in to PlayHQ, ideally use a personal email address (this will never be public).

→ Navigate the landing page

You'll land on the *Competitions* page and the main menu is on the left hand side.

Navigate to:

My Organisation > Overview > Contacts and add your public facing information.

Look around a bit and get comfortable!

→ Check out the *Ready to Register* and *Ready to Play* user guides

These user guides will step you through the process to create a competition or program, register your participants, create a fixture and begin your competition!

→ Know where to get support

You can access knowledge base articles directly from the PlayHQ main menu: scroll to the bottom and select *Support* OR visit support.netball.com.au OR email support@netball.com.au OR call 1800 NETBALL

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